DELHI JAL BOARD: GOVT. OF NCT OF DELHI
OFFICE OF THE ASSISTANT COMMISSIONER (D)
VARUNALAYA PHASE-II: KAROL BAGH
NEW DELHI-110005

"WASH YOUR HAND" STOP CORONA "WEAR MASK" "MAINTAIN SOCIAL DISTANCING"

No. DJB/AC(D)/AAO/Deputation/2021/ 52 Dated:- 13/01/2022

Please find enclosed herewith an advertisement for filling up the posts of Junior Accounts Officer (now AAO) in Delhi Jal Board on deputation basis.

You are requested to get the matter upload on the DJB's website.

Encl. As above.

(Virender Singh)
Assistant Commissioner (D)

EE (EDP)

14.01.2022

Addl. Chief Engineer (Project)-I
EDP Cell, Delhi Jal Board, GNCTD
Dy. No. 146 dt. 13-01-2022
14/01/2022

Prog-I (EDP)

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No. DJB/AC (D)/JAO/Deputation/2022/ Dated: 13/01/2022

CIRCULAR

Subject: - Filling up the posts of Junior Accounts Officer (now AAO) on deputation basis in Delhi Jal Board.

Applications are invited for filling up the vacant posts of Junior Accounts Officer (now AAO) in Delhi Jal Board in Pay Level-08 (PB-2 Rs. 9300-34800 + GP of Rs. 4800/- pre-revised) on deputation basis initially for a period of one year or till the posts are filled up on regular basis or till further orders whichever is earlier. The Officers of the Central/State Govt./Union Territories having the qualification and experience, are eligible to apply for the post:

No. of posts	57
For Deputation:	Officers under the Central/State Government / Union Territories Administrations: (a) (i) Holding analogous post on regular basis in the parent cadre / department. OR (ii) with three years service in the grade rendered after appointment thereto on a regular basis in the scale of pay of Rs. 5500-9000 (as per 5th CPC) OR equivalent in the parent cadre / department; OR (iii) With six years service regular service in the rendered after appointment thereto on a regular basis in the pay scale of Rs. 5000-8000. OR Equivalent in the parent cadre/ department; and (b) Possessing one the following educational qualifications and experience: (i) Pass in Subordinate Accounts Service or equivalent examination conducted by any organized accounts department of the Central Government; OR (ii) Successfully completed training in cash and accounts work in the ISTM or equivalent and experience in finance/cash/budgeting/accounts work. Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion. .Period of deputation including period of deputation in another Ex-cadre post held immediately preceding this appointment in the same or some other organization/ Department of the Central Govt. shall ordinarily not exceed four years. The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of the receipt of applications.

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It is, therefore, requested that the names of suitable and willing officers fulfilling the above conditions, alongwith their application, bio-data, ACRs for the preceding 05 years, Integrity certificate, Vigilance clearance and cadre clearance etc. may please be forwarded to the Director (Administration and Personnel), Delhi Jal Board, Varunalaya Phase-II, Karol Bagh, New Delhi-110005 within 60 days of publication of this vacancy in Employment News.

The vacancy shown above is subject to change. The proforma for application can be downloaded from the website www.delhijalboard.nic.in Since Delhi Jal Board follows the Rules/ Regulations/ Instructions of the Govt. of India, the laid down terms and conditions of deputation of the Govt. of India shall be applicable mutatis mutandis to the officer on deputation basis in Delhi Jal Board.

(Virender Singh)
Assistant Commissioner (D)

1. All Secretaries of Govt. of India.
2. All Chief Secretaries, States/Administrators of Union Territories.
3. The Controller General of Defence Accounts, West Block-V, R.K. Puram, New Delhi.
4. The Assistant Comptroller and Auditor General, Office of Comptroller and Auditor General of India, 10, Bahadurshah Zafar Marg, New Delhi.
5. The Controller General of Accounts, Ministry of Finance, 7th floor, Lok Nayak Bhawan, Khan Market, New Delhi.
6. The Controller General of Accounts, Posts & Telegraphs Department, Patel Chowk, New Delhi.
7. The Special Secretary (Services), GNCTD, I.P. Estate, New Delhi-110002.
8. The CEO, Delhi Cantonment Board, Delhi Cantt.-110010.
9. Director (Local Bodies), 9th Level, A-Wing, Delhi Secretariat, I.P. Estate, New Delhi.
10. The Chairman, CBDT, Ministry of Finance, North Block, New Delhi.
11. The Chairman, DDA, Vikas Sada, INA, New Delhi.
12. The Registrar, Delhi High Court.
13. The District Judges, Tis Hazari Courts.
14. The Director General (Works), CPWD, Nirman Bhawan, New Delhi-110011.
15. Director (Personnel), East Delhi Municipal Corporation, Director (Personnel), South Delhi Municipal Corporation, Director (Personnel), North Delhi Municipal Corporation, Director (Personnel) New Delhi Municipal Council.
16. Dy. Director (PR) with the direction to advertise the vacancy in the Employment news paper in the format being sent separately.
17. EE (EDP) alongwith an application format with the direction to upload the copy of circular and application format on the DJB website immediately.

Copy to:-

1. CEO, DJB for information please.
2. Member (Admn.) for information please.

Assistant Commissioner (D)

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BIO-DATA / CURRIGULUM VITAE PROFORMA FOR THE POST OF JUNIOR ACCOUNTS OFFICER(NOW AAO) IN DELHI JAL BOARD ON DEPUTATION BASIS

1.	Name and Address (in Block letters)	
2.	Date of Birth (DD/MM/YYYY)	
3.	1. Date of initial appointment with designation and Pay Scale 2.Present Designation and Pay Scale	
4.	Educational Qualifications	
5.	Whether Educational and other Qualifications required for the post are satisfied. (if any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)	
6.	Experience	
7.	Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	

8. Details of employment, in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Sr. No.	Office/ Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for
i)						
ii)						
iii)						

9.	Nature of present employment i.e. Adhoc of Temporary or Quasi-Permanent or Permanent	
10.	In case of the present employment is held on deputation/contract basis, please state:-	

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	a) The date of initial appointment	b) Period of appointment on deputation/ contract	c) Name of the parent office/organization to which the applicant belongs	d) Name of the post and pay of the post held in substantive capacity in the parent organization
	10.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/Department along with Cadre Clearance, Vigilance Clearance and Integrity Certificate			
11.	Are you in Revised Scale of Pay ? If yes, give the date from which the revision took place and also indicate the pre-revised scale			
12.	In case the applicant belongs to an Organization which is not following the Central Government Pay scale, the latest salary slip issued by the organization showing the following details may be enclosed.			
13.	Whether belongs to SC/ST			

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in Curriculum Vitae duly supported by the documents in respect of Essential Qualification/Work Experience submitted by me will be assessed by the Selection Committee at the time of selection for the post. The information/details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/withheld.

(Signature of the candidate)

Address: _____

_____

Date:_____

Certificate by the Employee/Cadre Controlling Authority

The information/details provided in the above application by the applicant are true and correct as per the facts available on records. He/she possesses education qualification and experience mentioned in the vacancy circular. If selection, he/she posses education qualifications and experience mentioned in the vacancy circular. If selected he/she will be relieved immediately.

2 Also certified that;

(i) There is no vigilance or disciplinary case pending/contemplated against Shri/Smt._____

(ii) His/her integrity is certified.

(iii) His/Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

(iv) No major/minor penalty has been imposed on him/her during the last 10 years or A list of major/minor penalties imposed on him/her during the last 10 years is enclosed. (as the case may be)

Countersigned

_____

(Employer/Cadre Controlling Authority with seal)

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