INTERNATIONAL FINANCIAL SERVICES CENTRES AUTHORITY
(Government of India)

2nd Floor, PRAGYA Tower,
GIFT City, Gandhinagar Gujarat

File No.73/IFSCA/ Consultants/2020-21 **February 02, 2022**

Vacancy Notification

Engagement of Young professionals/Consultant Grade 1/Consultant Grade 2 in the International Financial Services Centres Authority (IFSCA) on contract basis

The Government of India set up the International Financial Services Centres Authority (IFSCA), which is a statutory body under IFSCA Act, 2019. The Authority will function as a unified regulator and is empowered to exercise the powers of RBI, SEBI, IRDAI and PFRDA in respect of financial services, financial products and financial institutions performed/located in the international financial services centres in the country. The Authority invites applications from eligible Indian citizens for the posts of young professionals/Consultant Grade 1/Consultant Grade 2 on contract basis, the particulars of which are given below:

1. Requirements:

Role	Min Experience (As on 31-01-2022)	Max Experience (As on 31-01-2022)	Qualification/ Experience	Skill-Set /Job Description	Number of Positions
Project Manager (Consultant Grade 2) (FinTech)	8	15	BE/B.Tech	Team-Management Skill sets, Coordination with FinTechs, Portfolio Management, Overall monitoring of Grant Portfolio, Engagement with various Government Departments, Project Management Skillsets in light of Sandbox conditions, etc.	1
Analyst-Techno Business (Consultant Grade 1) (Fin Tech)	3	8	BE/B.Tech & MBA (Finance)	Understanding of Technologies like block-chain, distributed ledger technology, AI/ML, Cybersecurity aspects, etc. Appreciation of how FinTech and Startups operate in terms of startup life cycle, Product-Market Fit, etc. Financial concepts like Break-Even Analysis, Balance Sheet Analysis, Financial Projections, Ratios, etc. Desirable - 1-2 years of work experience of	1

				working in a FinTech	
Technology Analyst/Architect (Consultant Grade 1) (Fin Tech)	3	8	BE/B.Tech (IT/Software)	Appreciation of Technologies like Full-stack, block-chain/ distributed ledger technology, AI/ML, Cybersecurity aspects, etc.	1
Grants Administration Manager (Consultant Grade 1) (Fin Tech)	3	8	CS/CA/CMA, LL.B (with specialization in Corporate Law and from a reputed University)	Understanding of Legal documents pertaining to loans/grants, sanction, disbursement, monitoring aspects, Company law related matters, formation of companies, legal framework for startups, Taxation aspects for FinTechs, GST, etc.	1
Young Professionals (Fin Tech)	1	3	B.E/B.Tech and MBA (Finance)	Appreciation of how FinTech and Startups operate in terms of Startup life cycle, Product-Market Fit, etc.,. Financial concepts like Break-Even Analysis, Balance Sheet Analysis, Financial Projections, Ratios, etc.,	1
Young Professional (SupTech)	1	7	BE/B.Tech (CSE) & MBA(Project Mgnt/Finance)	• End to End Project Management of SupTech Project • Experience in handling Agile Methodology based projects • Excellent Communication skills • Proactive approach Desirable -Good to Have PMP or Any equivalent Agile based Project Management Certification	1
Young Professional (System Administration)	1	7	BE/B.Tech(CSE/IT)	• Overall Maintenance, Configuration and Reliable Operation of Computer Systems and Servers • Installation of Hardware and Software to Continuously improve and keep up with the IT business needs. • Actively to resolve problems and issues with computer and server systems to limit work disruptions. • Responsible for the maintenance, configuration, and reliable operation of computer systems, network servers, and virtualization. • Install and upgrade computer components and software, manage virtual servers, and integrate automation processes. • Good Communication Skills	1
Young professional (Development Department)	1	3	Master's degree with specialization in Business Administration/Economics/ Finance and Accountancy/ Statistics (or) CA (or) CFA (or) CS (or)ICWA (or) Bachelor's Degree in Law and minimum of one year of	• Undertake primary and secondary research in areas of global financial institutions, financial products and financial services • Prepare reports, documents, presentations etc., for development outreach. • Manage social media and marketing activities of IFSCA	1

			work experience in reputed organization in the field of Banking, Capital Markets, Insurance, fund Management, Consultancy Services, etc., Desirable: Specialization, if any, in the above mentioned areas.		
Consultant Grade 1 (Development Department)	3	8	Master's degree with specialization in Business Administration/Economics/ Finance and Accountancy/ Statistics (or) CA (or) CFA (or) CS (or)ICWA (or) Bachelor's Degree in Law and three to eight years of work experience in reputed organization in the field of Banking, Capital Markets, Insurance, fund Management, Consultancy and Auditing Services, etc., Desirable: Specialization, if any, in the above mentioned areas	• Undertake primary and secondary research in areas of global financial institutions, financial products and financial services • Connect with global and domestic financial services industry and showcase GIFT IFSC opportunities. • Study and evaluate international best practices in areas of Banking, Capital Markets, Insurance etc.,	2
Young Professional (Finance and Accounts)	1	3	CA with Bachelor's Degree in Commerce	• Review of the accounting entries of the organization on daily basis • Assistance in preparation of MIS reports in respect of the financial details of the organization as and when required • Assistance in the tax compliance requirements of the organization	1

				• Assistance in Budgeting process of the organization	

2. Age & Remuneration:

Name of the Position	Upper age (limit)	Remuneration per month (In Rs)
Young Professional	32 years	**Upto 60,000 /-**
Consultant Grade 1	45 years	**80,000 – 1,45,000/-**
Consultant Grade 2	50 years	**1,45,000 – 2,65,000/-**

3. Period of contract: up to 3 years based on annual performance review

Note: Person appointed on contract basis would not be entitled to residential accommodation, official transport, leave encashment or any other allowance/facilities as admissible to a regular employee. He will be entitled to 15 days leave on pro rata basis.

A) GENERAL INSTRUCTIONS:

1. Applications which are incomplete or received after the prescribed date will not be considered.

2. Mode of Selection will be Interview. The Authority reserves the right to modify the selection procedure, if deemed fit.

3. Candidates should satisfy themselves about their eligibility for the post applied for. The Authority shall determine their eligibility and only eligible candidates will be called for interview.

4. The IFSCA reserves the right to fill all the posts and right not to fill up the post at all. The Authority shall reserve the right to decrease or increase the number of posts to be filled in case of best suitability.

5. The Authority reserves the right to cancel the advertisement fully or partly on any grounds.

6. Canvassing in any form will disqualify the candidate.

7. If the candidate is not eligible or have knowingly or willfully furnished incorrect or false particulars or suppressed material information, his/her candidature will be liable to be cancelled at any stage of the selection. If the candidate qualifies in the selection process and subsequently it is found that he/she does not fulfill the eligibility criteria, his/her candidature will be cancelled. Action as deemed fit will be initiated.

8. Applications received after due date will not be entertained. The Authority takes no responsibility for any delay in receipt of application or loss thereof in postal transit.

9. The decision of Authority in all matters would be final and binding, and no correspondence in this regard would be entertained.

B) HOW TO APPLY:

10. Candidates who satisfy the eligibility norms may apply giving their bio data strictly in the format given below.

11. Applications along with supporting documents should be sent by post in a cover superscribing the post applied for 'IFSCA – application for the post of Young Professional/Consultant Grade 1/Consultant Grade 2 (write name of the Role) to the following address:

The Officer on Special Duty,

International Financial Services Centres Authority (IFSCA),

Second floor, PRAGYA Tower, Block 15, Zone 1, Road 1C, GIFT SEZ,

GIFT City, Gandhinagar Gujarat-382355

Phone: 07961708432

12. A pdf copy of the application may also be sent by email at sreekara.rao@ifsca.gov.in

13. Applications not in the prescribed format and received after this date are liable to be rejected

14. The last date and time to receive the application is February 25, 2022 at 6.00 PM.

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APPLICATION FORM

INTERNATIONAL FINANCIAL SERVICES CENTRES AUTHORITY

APPLICATION FOR THE POST OF YOUNG PROFESSIONAL / CONSULTANT GRADE -1 / CONSULTANT GRADE-2 ON CONTRACT BASIS

1. Name of Applicant (Block Letters)					
2. Father's Name					
3. Sex: (√)	Male ☐	Female ☐	**4. Date of Birth**	DD/MM/YYYY	**Paste Passport size photograph in the box and sign across it**
6. Post Applied for					
7. **Total Experience (in years):**	**Please mention the field of experience year-wise** *Please attach separate sheets if required*				
8. Last Pay Drawn (Annual CTC): **Please attach latest monthly salary slip**					

9. Academic Qualifications as on 31/01/2022:

Qualification	Examination	Main Subjects	Year of passing	University/ Institute	Overall (%) of marks	Class/ Division
Graduation						
Post Graduation						
Any other						

10. Postal Address (English – in Capital letters only)	Dist.:	State:	
Pin Code:		**E Mail :**	
Mobile:		**Telephone with STD code:**	

Note: Please attach documentary proofs.

I declare that the information furnished above is true and correct to the best of my knowledge & belief. I understand that if at any stage, if found that any information given in this application is false/ incorrect or that I do not satisfy the eligibility criteria according to the Authority, my candidature/ appointment is liable to be cancelled / terminated. I have read and understood the stipulations given in the advertisement and hereby undertake to abide by them.

Place:
Date:

Signature of the Applicant