No. 1/Estt(G-3)/2022(Cir)-/771
INTELLIGENCE BUREAU
(Ministry of Home Affairs)
Government of India

22 JUN 2022

New Delhi, the 22 JUN

Circular Memorandum

The following vacancies in 11 Non-Gazetted ranks (Group B & Group C) in IB/BoI (MHA) are to be filled up on deputation basis. Details of each post along with educational qualifications, experience and specific eligibility conditions are available at Annexure A, whereas bio-data pro-forma for applying on deputation is enclosed at Annexure B.

Name of post	No. of vacancies	Name of post	No. of vacancies	Name of post	No. of vacancies
ACIO-I/ Exe	70	JIO-I/MT	20	JIO-II/Tech	7
ACIO-II/ Exe	350	JIO-II/MT	35	**TOTAL = 766 vacancies**	
JIO-I/ Exe	50	SA/MT	20		
JIO-II/ Exe	100	Halwai-cum-Cook	9		
SA/ Exe	100	Caretaker	5		

2. Minimum tenure of deputation will be **3 or 5 years** (depending on RRs of the post applied for), further extendable up to **a maximum of 7 years** and following will be the additional perks that a deputationist would be eligible to receive during his/her tenure in IB/BoI:-

a) Special Security Allowance **@20% of basic pay**.

b) **1 month's extra salary** (Basic+DA) viz. **Cash Compensation** in lieu of duties performed on non-working days/ GH (maximum 30 days per annum) for non-Gazetted officials.

c) Uniform allowance **@ Rs. 10,000**/- per annum if posted in BoI (not IB) and one-time Clothing allowance as admissible if posted at high-altitude stations.

d) 1-Hometown and 1-all-India **LTC package** (with dependent family members) in 4 year's block along with 10 days leave encashment (Basic pay + DA)

e) Children Education Allowance **@Rs. 27,000/-** per annum per child, if ward resides in a hostel, Hostel subsidy @**Rs. 81,000/-** per annum.

f) If posted to hardship locations of Bureau, additional allowances e.g. **ration money, risk allowance, island allowance, special duty allowance** etc. are admissible in addition to regular allowances.

g) **Scholarship** is available to meritorious wards of personnel

3. The application of willing and eligible officers, who have completed cooling off period 3 years since last deputation, who have previously not undergone more than 1 deputation, may be forwarded with the following documents so as to reach the **Assistant Director/G-3, Intelligence Bureau, Ministry of Home Affairs, 35 S P Marg, Bapu Dham, New Delhi-110021:-**

(i) Bio-data (as per Annexure-B) duly filled and signed by the candidate, along with attested copies of relevant educational/training certificates and forwarded through proper channel;

(ii) Attested copies of the updated ACRs for last five years;

(iii) Vigilance Clearance and Integrity Certificate, duly signed by cadre controlling authority, including a statement of major/minor penalties, if any, imposed on the officers during the last 10 years.

4. It is made clear that only such applications will be entertained which are complete in all respect and duly forwarded through proper channel. Applications received not through proper channel or as advance copy or after closing date or without all or any of the enclosures (mentioned in para 3 above) or otherwise found incomplete, will not be considered and no correspondence will be made or entertained in this regard. **The number of posts advertised are tentative and may increase or decrease at the time of selection.** All the posts circulated below have all-India transfer/posting liability. An official selected to these posts will be on deputation for a period as specified in the induction order which may be curtailed or extended if exigencies of service so require. The crucial date for determining the age-limit shall be the closing date for receipt of applications from candidates. **The last date of receipt of nominations would be 60 days from the date of publication of the advertisement in Employment News.** Nominations are invited for deputation, in certain posts which have provision for absorption or permanent transfer of service, the same would be considered based on merits and utility of performance of a deputationist. Absorption cannot be claimed as a matter of right. Before forwarding applications, controlling authority must ensure that an applicant fulfills all terms and conditions as mentioned in this circular.

5. Tenure of deputation of selected personnel would be governed as per applicable guidelines of DOP&T & MHA, most importantly in terms of DoP&T OM No. AB 14017/71/89-Estt(RR) dt. 3.10.89, No. 6/8/2009-Estt. (Pay II) dt. 17.6.10 and MHA OM no 1/21022/03/2016-Pers-II dtd. 22.11.2016 as amended from time to time. The general terms and conditions for deputation as elaborated above may be read with the DoP&T's guidelines on deputation /absorption.

22/6/22

Abhijit Das
(Assistant Director)
011-24158440

Annexure A

EDUCATIONAL QUALIFICATIONS & ELIGIBILITY CRITERIA

1. Assistant Central Intelligence Officer-I/Executive (70 vacancies), General Central Service (Group-B), Non-Gazetted, Non-Ministerial (level 8 of the pay matrix Rs. 47,600-1,51,100 as per 7th CPC).

Eligibility: Deputation / Absorption

Officers under the Central Police Organizations or State Police Organizations or Defence Forces:

(a) (i)holding analogous post on regular basis in the parent cadre or department; or

(ii) with two years' service in the grade rendered after appointment thereto on a regular basis in level 7 (Rs. 44,900-1,42,400) in the pay matrix or equivalent in the parent cadre or department; and

(b) possessing the following educational qualifications and experience:

(i) bachelor's Degree from a recognized university or equivalent; and

(ii) two years' experience in security or intelligence work.

Note-1: The departmental officers in the feeder category, who are in the direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note-2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed 3 years.

Note-3: The maximum age-limit for appointment by deputation or absorption shall be not exceeding fifty-six years as on the closing date of receipt of applications.

Note-4: For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the said Pay Commission.

2. Assistant Central Intelligence Officer-II/Executive (350 vacancies), General Central Service (Group-C), Non-Gazetted, Non-Ministerial in level 7 of the pay matrix (Rs. 44,900-1,42,400).

Eligibility: Deputation / Absorption

Officers of the Central Police Organizations or State Police Organizations or Defence Forces:

(a) (i)holding analogous post on regular basis in the parent cadre or department; or

(ii) with five years' service in the grade rendered after appointment thereto on a regular basis in level 6 (Rs. 35,400-1,12,400) in the pay matrix or equivalent in the parent cadre or department; and

(b) possessing the following educational qualifications and experience, namely:

Essential –

(i) Graduation from a recognized university or equivalent; and

(ii) two years' experience in security or intelligence work.

Desirable –

Knowledge of Computers.

Note-1: The departmental officers in the feeder grade, who are in the direct line of promotion, shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note-2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age-limit for appointment by deputation/absorption shall be not exceeding fifty-six years as on the closing date of receipt of applications.

Note-3: For the purpose of appointment on deputation or absorption basis, the service rendered on a regular basis by an officer prior to 1st January, 2016 or the date from which the revised pay structure based on the Seventh Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding level in the pay matrix extended based on the recommendations of the said Pay Commission.

3. Junior Intelligence Officer-I/Executive (50 vacancies), General Central Service (Group C), Non Gazetted, Non-Ministerial, in level 5 of the pay matrix Rs. 29,200-92,300 as per 7th CPC.

Eligibility: Deputation / Absorption

Officers of the Central Police Organizations or State Police Organizations or Defence forces:-

i) holding analogous post on regular basis in the parent cadre or department; or

ii) with five years' service in the grade rendered after appointment thereto on regular basis in level 4 (Rs. 25,500- 81,100) in the pay matrix or equivalent in the parent cadre or department.

Note 1: The departmental officers in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation/absorption shall be not exceeding fifty-six years as on the closing date of receipt of applications.

4. Junior Intelligence Officer-II/Executive (100 vacancies), General Central Service (Group C), Non Gazetted, Non-Ministerial, in level 4 (Rs. 25,500-81,100) in the pay matrix as per 7th CPC.

Eligibility: Deputation / Absorption

Officers of the Central Police Organizations or State Police Organizations or Defence forces:-

(i) holding analogous post on regular basis in the parent cadre or department; or

(ii) with five years' service in the grade rendered after appointment thereto on regular basis in level 3 (Rs. 21,700 - 69,100) in the pay matrix or equivalent in the parent cadre or department.

Note 1: The departmental officers in the feeder grade who are in direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age-limit for appointment by deputation/absorption shall be not exceeding fifty-six years as on the closing date of receipt of application.

5. Security Assistant/Executive (100 vacancies), General Central Service (Group C), Non-Gazetted, Non-Ministerial, in Level 3 (Rs.21,700 - 69,100) in the Pay Matrix as per 7th CPC.

Eligibility: Deputation / Absorption

Officers of the Central Police Organizations or State Police Organizations or Defence Forces holding analogous post or eligible to hold analogous post on regular basis in the parent cadre or department.

Note : The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age-limit for appointment by deputation or absorption shall be not exceeding fifty-six years as on the closing date of receipt of application.

6. Junior Intelligence Officer-I (Motor Transport): (20 vacancies), General Central Service, Group C, Non-Gazetted, Non-Ministerial in level 5 of the pay matrix Rs. 25500-81100 as per 7th CPC (Rs. 5200-20200 with grade pay of Rs. 2800 as per pre-revised scales of 6th CPC).

Eligibility: Deputation / Absorption

Officers of the Central/ State Government/Central Police Organizations –

(a)(i) holding analogous post on regular basis in the parent cadre/department; or

(ii)with five years' regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of or equivalent in the parent cadre/department; and

(b) Possessing valid heavy/commercial driving license issued by the competent authority.

Note 1: The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation/absorption shall be not exceeding 56 years as on closing date of receipt of applications.

Note 3: For the purpose of computing minimum qualifying service for deputation/absorption, the service rendered on a regular basis by an officer prior to 1st January 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission.

7. Junior Intelligence Officer-Grade-II (Motor Transport): (35 vacancies), General Central Service, Group C, Non-Gazetted, Non Ministerial in level 4 of the pay matrix Rs. 21700-69100 as per 7th CPC (Rs. 5200-20200 with grade pay of Rs. 2400 as per pre-revised scales of 6th CPC).

Eligibility: Deputation / Absorption

Officer of the Central/ State Government/ Central Police Organizations-

(a) (i) holding analogous post on regular basis in the parent cadre/department.

(ii) with five years' regular service in the grade rendered after appointment thereto on regular basis in the scale of pay of Rs. 5200-20200 with grade pay of Rs. 2000 or equivalent in the parent cadre /department.

For Ex-servicemen: The Armed Forces personnel due to retire or who are to be transferred to reserve within a period of one year and having the requisite experience and qualification prescribed as above shall also be considered. Such person would be given deputation term up to the date on which they are due for release from the Armed Forces and thereafter, they may be continued on reemployment basis.

- The Departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.
- Period of deputation including period of deputation/absorption in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed five years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on closing date of receipt of applications.

Note 1: For the purpose of computing minimum qualifying service for deputation/ absorption, the service rendered on a regular basis by an officer prior to 1st January 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission.

8. Security Assistant (Motor Transport) (20 vacancies), General Central Service, Group C, Non-Gazetted, Non Ministerial in level 3 of the pay matrix Rs. 21700-69100 as per 7th CPC (Rs. 5200-20200 with grade pay of Rs. 2000 as per pre-revised scales of 6th CPC).

Eligibility: Deputation / Absorption

(a) Officers of the Central or State Government holding analogous post on regular basis; or
(b) Employees of Intelligence Bureau;
(i) holding analogous posts; or
(ii) with 3 years regular service in Pay band-1, Grade Pay of Rs. 1900; or
(iii) with 6 years regular service in Pay band-1, Grade Pay of Rs. 1800; and

(c) Possessing the following qualification:
Essential:
(i) Matriculation or equivalent
(ii) Possession of valid driving license for motor cars (LMV) issued by the competent authority.
(iii) Knowledge of motor mechanism (The candidate should be able to mend minor defects in the vehicle); and
(iv) Experience for driving a motor car for at least one year after obtaining valid driving license.

Desirable:
Possession of valid driving license for motorcycle issued by the competent authority.
Note 1: Period of deputation shall not ordinarily exceed five years which may be curtailed or extended by the borrowing authority. The maximum age limit for appointment by deputation/absorption shall be not exceeding 56 years as on the closing date of receipt of application.
Note 2: For the purpose of computing minimum qualifying service for deputation/absorption, the service rendered on a regular basis by an officer prior to 1st January 2006 or the date from which the revised pay structure based on the Sixth Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay or pay scale extended based on the recommendations of the commission.

9. Halwai Cum Cook: (9 vacancies), General Central Service (Group-C), Non-Gazetted, Non-Ministerial (level 3 of the pay matrix Rs. 21,700-69,100 as per 7th CPC).

Eligibility: Deputation

Officers of the Central Government-

(a)(i) holding analogous post on regular basis; or
(ii) Assistant-Halwai-cum-Cook with at least 3 years regular service in Pay band-1, Rs. 5,200-20,200 plus Grade Pay of Rs. 1900; and

(b) Possessing the following qualifications and experience:-
(i) 10th class pass with a certificate or diploma in catering, etc.
(ii) Experience: preferably 2 years in a Govt. Department or Undertaking and possessing the above qualification.

Note 1: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years. The maximum age limit for appointment by deputation shall be not exceeding 56 years as on closing date of receipt of applications.

Note 2: Departmental officials in the feeder category who are in the direct line of promotion to the post will not be eligible for consideration for appointment by deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 3: For absorption, the candidates should possess the following educational qualification and experience:

(a) 8th Standard Pass or equivalent;

(b) Experience: Two years in Government Department or Government undertakings.

10. Caretaker (5 vacancies), General Central Service, Group C, Non-Gazetted, Ministerial in level 5 (Rs. 29200-92300) in the pay matrix as per 7th CPC.

Eligibility: Deputation

(i) Any Group C employee of Intelligence Bureau with five years' regular service in level 4 (Rs. 25500-81100) in the pay matrix; or

(ii) Employees of Central Government or the State Governments or Union territories holding analogous posts on regular basis in the parent cadre or department.

Note 1: The departmental officers in the feeder category who are in the direct line of promotion will not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.

Note 2: Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall not exceed three years.

Note 3: The maximum age limit for appointment by deputation/absorption shall be not exceeding 56 years as on closing date of receipt of applications.

11. Junior Intelligence Officer-II/Tech (7 vacancies), General Central Service, Group C, Non-Gazetted, Non-Ministerial in the Pay Band 1: Rs. 5200-20200 with Grade Pay of Rs. 2400/-(Level 4 of the pay matrix Rs. 25500-81100 as per 7th CPC).

Eligibility: Deputation

Officers under the Central Government/State Governments:

(a) (i)holding analogous posts on a regular basis in the parent cadre/ department; or

(ii) officials from amongst other cadres of Intelligence Bureau and having put up a minimum of two years' service in the grade; and

(b)Possessing the following educational qualifications: -

(i) Diploma in Engineering in following fields: -

Electronics or Electronics and Tele-communication or Electronics and Communication or Electrical and Electronics or Information Technology or Computer Science or Computer Engineering or Computer Applications from a Government recognized university or institute. or
(ii) Bachelor's Degree in Science with Electronics or Computer Science or Physics or Mathematics from a Government recognised university or institute. or
(iii) Bachelor's Degree in Computer Applications from a Government recognised university or institute.

Desirable Skills:
(i) Handling/maintenance of HF/VHF Comm. Sets
(ii) Hardware Maintenance/Upkeep with Basic Software Knowledge
(iii) Electronic Surveillance

Note1: The period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Government shall ordinarily not exceed three years.

Note2: The maximum age limit for appointment by deputation shall be not exceeding fifty-six years as on closing date of receipt of application.

22/6/22
Abhijit Das
(Assistant Director)
011-24158440

BIO-DATA/ CURRICULUM VITAE PROFORMA

1. Name and Address (in Block Letters)	
2. Date of Birth (in Christian era)	
3. i) Date of entry into service	
ii) Date of retirement under Central/ State Government Rules	
4. Educational Qualifications	
5. Whether Educational and other qualifications required for the post are satisfied. **(If any qualification has been treated as equivalent to the one prescribed** in **the Rules, state the authority for the same)**	
Qualifications/ Experience required as mentioned in the advertisement/ vacancy circular	**Qualifications/experience possessed by the officer**
Essential	**Essential**
A) Qualification	A) Qualification
B) Experience	B) Experience
Desirable	**Desirable**
A) Qualification	A) Qualification
B) Experience	B) Experience
5.1 Note: This column needs to be amplified to indicate Essential and Desirable Qualifications as mentioned in the RRs **by the Administrative Ministry/Department/ Office** at the time of issue of Circular and issue of Advertisement in Employment News. **5.2** In the case of Degree and Post Graduate Qualifications Elective/ main subjects and subsidiary subjects may be indicated **by the candidate.**	
6. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualifications and work experience of the post.	
6.1 Note: Borrowing Departments are to provide their specific comments/ views confirming the relevant Essential Qualification/ Work experience possessed by the Candidate (as indicated in the Bio-data) with reference to the post applied.	

7. Details of Employment, in chronological order. **Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.**

Office/ Institution	Post held on regular basis	From	To	Pay Band and Grade Pay/ Pay Scale of the post held on regular basis	Nature of Duties (in detail) highlighting experience required for the post applied for

***Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/ Pay scale of the post held on regular basis to be mentioned. Details of ACP/MACP with present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below;

Office/Institution	Pay, Pay Band, and Grade Pay drawn under ACP / MACP Scheme	From	To

8. Nature of present employment i.e. Adhoc or Temporary or Quasi-Permanent or Permanent			
9. In case the present employment is held on deputation/contract basis, please state			
a) The date of initial appointment	b) Period of appointment on deputation/contract	c) Name of the parent office/ organization to which the applicant belongs	d) Name of the post and Pay of the post held in substantive capacity in the parent organisation
9.1 Note: In case of Officers already on deputation, the applications of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and Integrity certificate. **9.2 Note:** Information under Column 9(c) & (d) above must be given in all cases where a person is holding a post on deputation outside the cadre/ organization but still maintaining a lien in his parent cadre/ organisation			
10. If any post held on Deputation in the past by the applicant, date of return from the last deputation and other details			

11. Additional details about present employment: Please state whether working under (indicate the name of your employer against the relevant column) a) Central Government b) State Government c) Autonomous Organization d) Government Undertaking e) Universities f) Others	
12. Please state whether you are working in the same Department and are in the feeder grade or feeder to feeder grade.	
13. Are you in Revised Scale of Pay? If yes, give the date from which the revision took place and also indicate the pre-revised scale	

14. Total emoluments per month now drawn

Basis Pay in the PB	Grade Pay	Total Emoluments

15. In case the applicant belongs to an Organisation which is not following the Central Government Pay-scales, the latest salary slip issued by the Organisation showing the following details may be enclosed.

Basic Pay with Scale of Pay and rate of increment	Dearness Pay/interim relief /other Allowances etc., (with break-up details)	Total Emoluments

16.A Additional information, if any, relevant to the post you applied for in support of your suitability for the post. (This among other things may provide information with regard to (i) additional academic qualifications (ii) professional training and (iii) work experience over and above prescribed in the Vacancy Circular/ Advertisement) **(Note: Enclose a separate sheet, if the space is insufficient)**	
16.6 Achievements: The candidates are requested to indicate information with regard to; i) Research publications and reports and special projects ii) Awards/ Scholarships/ Official Appreciation iii) Affiliation with the **professional** bodies/ institutions/ societies and; iv) Patents registered in own name or achieved for the organization v) Any research/ innovative measure involving official recognition vi) any other information **(Note: Enclose a separate sheet if the space is insufficient)**	

17. Please state whether you are applying for deputation (ISTC)/ Absorption/ Re-employment Basis.# (Officers under Central/ State Govt. are only eligible for "Absorption". Candidates of non-Government Organizations are eligible only for Short Term Contract)	
# (The option of 'STC' / 'Absorption'/ 'Re-employment' are available only if the vacancy circular specially mentioned recruitment by "STC" or "Absorption" or "Re-employment").	
18. Whether belongs to SC/ST	

I have carefully gone through the vacancy circular/ advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by the documents in respect of Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)
Address _____
_____
_____

Date:

Certification by the Employer/ Cadre Controlling Authority

The information/ details provided in the above application by the applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy Circular. If selected, he/she will be relieved immediately.

2. Also certified that;

i) There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt._____.

ii) His/ Her integrity is certified.

iii) His/ Her CR Dossier in original is enclosed/photocopies of the ACRs for the last 5 years duly attested by an officer of the rank of Under Secretary of the Govt. of India or above are enclosed.

iv) No major/ minor penalty has been imposed on him/her during the last 10 years Or A list of major/ minor penalties imposed on him/ her during the last 10 years is enclosed (as the case may be).

Countersigned

_____

(Employer/ Cadre Controlling Authority with Seal)

(*not below the rank of Under Secretary in Govt. of India***)**