Advt.No. NAM/KTL/2022 /30474 Dated:- 06/09/2022

Advertisement

District AYUSH Society – Kaithal

District AYUSH Society – Kaithal invites application from the eligible candidates for filling up of the following post in the District Kaithal, Haryana under National AYUSH Mission purely on contract basis initially up to 31-03-2023 with details as mentioned below:-

Sr. No.	Name of Post	No. of Post	Category	Date and Time of Written Test
1	District Programme Manager	1	Gen.	Date of Typing Test/ written test & interview will be intimated on website.
2	Data Entry Operator	1	Gen.	

- The interested candidates are advised to visit website kaithal.gov.in for detailed instruction/Post Details/Required qualification etc. and download the application form from district administration website kaithal.gov.in
- Last date for submitting of duly filled application form is 16/09/2022 up to 05:00 PM in the office of District Ayurvedic Officer, Kothi No.1360, Gali No. 3, Vaishno Colony, Near New Railway Halt/Station Kaithal by hand or by Registered post Only.
- For any query please contact Office No. 01746-298686.

District Ayurvedic Officer –cum –
Member Secretary, District AYUSH Society,
District- Kaithal

DISTRICT AYUSH SOCIETY, KAITHAL

Advertisement

District AYUSH Society Kaithal invites application for filling up of various vacant posts under various schemes of NAM Programmes in different Health Institutions of District Kaithal through walk-in- interview purely on contract basis initially up to 31/03/2023 or as per approval received in NAM Haryana ROP 2021-22. The number and details of various posts are as under:

Sr. No.	Name of Post/	Programme	No. of Post	Proposed Qualification	Entry Level Pay/ Remuneration	Date of Written & Interview will be intimated through website /email
1	District Programme Manager (On Contract)	NAM	1	Graduation degree in any discipline including AYUSH and MBA in Healthcare Management/ Masters in Health/ Hospital administration/ Post Graduation diploma in Hospital & healthcare management (Two years) from AICTE recognized institute with minimum 3 years working experience in Public health programme. Exposure in social sector scheme/missions at national, state and district level and computer knowledge including MS Office, MS Word, MS Power Point, MS Excel would be desirable. Preference will be given to persons having experience of working in Health sector including AYUSH.	Rs. 38,500/- Per Month	
2	Data Entry Operator (On Contract)	NAM	1	Graduation in Computer Application/ IT/ Business Administration / B.Tech (C.S) or (I.T)/ BCA/ BBA/ BSC- IT/ Graduation with one year diploma/ certificate course in computer science from recognized institute or University. Minimum 1 year of experience in government. Exposure in social sector schemes at National, State and District level and computer knowledge including MS Office, MS Word, MS Power Point. and MS Excel, MS access would be essential. Typing Speed of English (30 WPM) and Hindi (25 WPM) would be essential. Preference will be given to persons who have experience of working in health sector including AYUSH.	Rs. 18,500/- Per Month	Date of Typing Test, Written Test & Interview will be intimated through website /email

IMPORTANT INSTRUCTIONS :

- Application form and other details available on kaithal.gov.in
- One Application will be considered for one post only. Application form without having the post name and category will be rejected.
- Written test for District Programme Manager and Data Entry Operator will be held and intimated through website kaithal.gov.in It is also informed that an advertisement published earlier for the above said posts treated as cancelled and interested candidates have to submit a fresh application.
- The Typing Test for the post of Data Entry Operator will be held & intimated through website / email

- Applicant should reach on given dates at 10:00 am at venue for written test/Interview. Written test/Interview schedule will be uploaded on kaithal.gov.in website. Keep checking website regularly.
- If the Candidate had done his/ her Qualification diploma/Degree through Distance mode/regular mode, the University should be approved from Distance Education Council or Joint committee of DEC,UGC and AICTE as the case may be .
- The applicants are advised to produce valid E-mail Id and valid Mobile Number.
- Candidates are advised to bring their original documents for verification at the time of interview.
- Full particulars along with contact no., email id, Postal address with PINCODE, two Passport size photo, (mention name & post applied at back of Photo) and attested copies of Educational Qualification must be attached with application form . The Experience of Government should be attached with the application form. The authentic experience, bank statement showing salary/ Salary slip from employer for the period of experience mentioned in form must be attached.
- Working knowledge of Computer programme and commonly used packages like MS word, Excel, power point is desirable for all categories of posts
- District AYUSH Society has right to reject any application if found improper/incomplete or having misleading information. District AYUSH Society Kaithal has right to cancel any post/written test/interview at any time without specifying any reasons . No claim will be entertained in this regard. Any information provided in the application found false or misleading at any stage of recruitment as well as after recruitment, the contract of such candidate will be terminated without giving any further notice.
- Haryana Government Policies will be followed relates to reservation and age. Applicant should bring proof of reserved category in original and attested copy as mentioned in application form.
- All the posts are non – transferrable and the selected candidate will remain posted at the place of appointment and maintain the Head Quarter.
- Any additional work/placement under NAM can be assigned by appointing authority. Contract may not be renewed automatically and District AYUSH Society has the right to terminate the contract immediately if performance is found unsatisfactorily.
- Selected candidate shall not have any claim for regularization of his/her services based on the duties performed under this contract, as he/ she has been engaged for project financed by Government of India having specific tenure.
- I.T.I's Apprentice experience will not be counted as job Experience.
- No TA/DA will be paid for coming for interview and no separate information will be sent to applicant for interview.
- District AYUSH Society Kaithal will not be responsible for any postal delay.

District Ayuirvedic Officer
Member Secretary, DAS KAITHAL

NATIONAL AYUSH MISSION , HARYANA

District AYUSH Society Kaithal

1. Application for the post of : _____
2. Name of the Candidate : _____
3. Father's/Husband Name : _____
4. Sex (Male/ Female) : _____
5. Date of Birth (DD/MM/YYYY) : _____
6. Age as on 16-09-2022 : Years____ Months____Days____
7. Category to which belong : _____
8. Telephone/ Mobile No. : _____
9. E-mail : _____
10. Permanent Address : _____
    : _____
    : _____PIN CODE_____
11. Correspondence Address : _____
    : _____
    : _____PIN CODE_____

Paste Passport Size Photo Here

12. Educational/Professional Qualifications:

Examination Passed	Board/ University	Year of Passing	Maximum Marks	Marks Obtained	% age of marks	Division	Subject
10th							
10+2/ Vocational/ Intermediate							
Graduation							
Post Graduation							
Any other Course/ Diploma etc							

13. Intership/ Training (if any): Year(s) _____ Month(s) _____ Day(s) _____

Name of Institution/ Organization	Designation	From	To	Total Period

14. Total Experience (if any): Year(s) _____ Month(s) _____ Day(s) _____

Name of Institution/ Organization	Designation	From	To	Pay/ Salary/ Honorarium p.m.	Total Period

15. Details of Document attached : _____

16. Declaration: I hereby declare that

1. All statement made in this application from are true, complete and correct to the best of my knowledge and belief. In the event of any information being found false or incorrect, or ineligibility being detected before or after the interview/selection/appointment, my candidature may be cancelled and action can be taken against me by the appropriate authority.
2. I have read the provisions in advertisement carefully and I hereby undertake to abide by them. I fulfill all the conditions of eligibility regarding age limits, educational qualifications etc. prescribed in the advertisement and other relevant rules and instructions.
3. I have never been convicted by criminal court.

Date: _____

Place: _____

Signature of the Candidate